

**WAYNE COUNTY PUBLIC SCHOOLS
SERVICE PERSONNEL JOB POSTING**

If you desire consideration for a posted service vacancy, complete the Service Personnel Bid form. The posting deadline is at **4:00 pm** on the last day of the posting period. The job posting Bid form is available at the front desk of the Wayne County Board of Education, any county school, or the personnel office. The posting of vacancies is for the purpose of informing personnel of available opportunities and the application for such a position does not constitute any offer or guarantee of selection as noted on the job posting. The selection of an individual to fill any service personnel position is based on seniority, qualifications and evaluations of past service as stated in WV state law 18A-4-8b. Detailed job descriptions are available from the Personnel Dept. Service Division. **Contact the administrator at the location in question to help you understand the responsibilities for the position.**

2017-2018 School Year

<u>Classification Title/Location/ Contract Days</u>	<u>Job#</u>	<u>Posting Dates</u>		<u>Additional Posting Information</u>	<u>See Job Description</u>
Warehouse Clerk/Handyman, Central Office, 261 days Pay Grade: C Salary: \$94.95 - \$160.80 per day	SM17-153	05/15/17 8:00 AM	05/19/17 4:00 PM	Qualifications: High school diploma or TASC required. Must have valid driver's license. Successful completion of competency test as mandated by the WVDE. Moderate to heavy lifting. Satisfactory background investigation. Must possess knowledge of WV laws and regulations which apply to products and workplace safety. Experience in inventory control and/or warehousing preferred. Degree in business administration or related field preferred.	
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Revised 4-6-15

*Salary Schedule varies depending upon education, classification, and years of experience.